

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
June 25, 2007
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JUNE 11, 2007.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School..... Mr. Zuk
Middle School..... Mrs. Turner
Elementary Schools Mrs. Limpar

B. *Independent Study*

The Administration recommends approval of Independent Study for the following High School students: (V, B)

Casey Pahl, *Original Novel*
Erik Ritter, *Architectural Design and Drafting II*
Elizabeth Wukitch, *Photography*
Taylor Zilinek, *Journalism Editing*

C. *2007-2008 Southern Lehigh High School Handbook*

The Administration recommends approval of the attached revisions to the High School Handbook regarding *Attendance and Absences*. (V, C)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of
June 25, 2007. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

C. *Concurrent Enrollment Agreement with Lehigh Carbon Community College*

The Administration recommends approval of the enclosed Concurrent Enrollment Agreement with Lehigh Carbon Community College. The agreement sets out the terms and conditions of the Dual Enrollment Program offered by Southern Lehigh School District and Lehigh Carbon Community College in accordance with Article XVI of the Public School Code. (VI, C)

D. *2007-2008 Supplies Bid Award*

The Administration recommends awarding the following bid for the 2007-2008 school year: (VI, D)

**High School Art Supplies
High School Science Supplies
District Art Supplies**

E. *PPL Right-of-Way Agreement*

The Administration recommends approval of the enclosed Right-of-Way Agreement with PPL. The agreement permits PPL to install an additional pole on District land near the pool at the Living Memorial Park. (VI, E)

F. *Southern Lehigh School District Insurance Policies*

The Administration will have recommendations for awarding of the renewal of the following District insurance policies for the 2007-2008 year as follows:

- *Package Policy (General Liability, Property and Fire, etc)*
- *School Leaders Errors and Omissions (Employer's Liability for Directors, Employees and Volunteers)*
- *Umbrella Policy (Excessive Coverage above underlying policies)*
- *Blanket Policy for PTA's, PTO's, Booster Clubs, etc.*

G. *Student Accident and Athletic Insurance*

The Administration recommends renewing the District's existing student accident and athletic insurance for 2007-2008 through Mid Penn Insurance Associates of Shamokin Dam, PA with ACE American Insurance Company providing the policies as summarized below and in the enclosure. (VI, G)

***Interscholastic Sports, Intramurals, and Club Sports* - \$6,585.00 per year, paid by District (a premium reduction of 8.35%)**

***Voluntary Student Accident Coverage, School Time Only* - \$30.00 per year**

***Voluntary Student Accident Coverage, 24-Hour Coverage* - \$116.00 per year**

H. *Adoption of Resolution Authorizing Installment Payments of Real Estate*

Act 1 of Special Session 2005/2006 requires that each school district implement installment payments for real estate taxes. The law substantially dictates the provisions for the installments and further stipulates that each school district shall, prior to July 1, 2007, enact a resolution that establishes for the implementation of installment payments. Attorney Bartholomew has drafted a resolution that is modeled after the sample that was provided by PSBA. The Administration requests that the Board adopt the enclosed resolution. (VI, H)

I. *Approval of Participation in Trust, Trust Agreement, and Trustee for Lehigh Schools Consortium*

The Lehigh Schools Consortium is composed of eight of the nine school districts in Lehigh County, Lehigh Career & Technical Institute, Lehigh Carbon Community College, and Carbon-Lehigh Intermediate Unit. The Consortium has elected to

self-insure the dental benefits that are currently being provided to the employees of the member schools. As a result of this decision, the Board is being asked to take action as follows: "The Board of Directors of the Southern Lehigh School District approve participation in the Lehigh Schools Consortium Trust, approve the Trust Agreement (enclosed), and approve James J. Snell as the Trustee on behalf of the District." The trust agreement is modeled after a standard trust agreement provided by our benefits consultant, Elite Brokerage. It was modified and approved by the solicitor for CLIU, Atty. Michael Connelly, of Sweet, Stevens, Katz and Williams. The decision to self-insure our dental benefits is expected to generate annual savings for the District of approximately \$60/employee with dental coverage, or more than \$18,000 per year. (VI, I)

VII. SUPPORT SERVICES

A. *Appointments*

1. *Chevron Energy Solutions Payment*

The Administration has approved payment application #17 of Chevron Energy Solutions Company and final release of \$37,893.00 from Citi Capital North America, Inc.

2. *Lower Milford Elementary School Water Treatment Award of Bid*

The Administration recommends award of the Water Purification and Sewage Treatment and Annual Maintenance Services RFP to the lowest responsible respondent, Applied Water Management Group, 453 Boot Road, Downingtown, PA 19533, in the amount of \$37,445.00 for a two year agreement.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Correction to June 11, 2007 Board Agenda*

*The Administration recommends approval to correct the certification listed for Kelly Howsare, Substitute, from *Elementary* to *English 7-12*.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Emily Costa, 2nd Grade Teacher, Lower Milford Elementary School, effective August 27, 2007.

Holly DeVivo, Music Teacher, Liberty Bell Elementary School, effective August 31, 2007.

3. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-3)

Kelly Uholik, Reading Specialist, Southern Lehigh Middle School, at Bachelor's +15, Step 4, an annual salary of \$43,622. Mrs. Uholik will fill the position created by the transfer of Molly Brundage.

Michael Bjelobrk, Learning Support Teacher, Southern Lehigh High School, at Master's, Step 5, an annual salary of \$50,735. Mr. Bjelobrk will fill the position created by the resignation of Megan Ambrogi.

B. *Noncertificated Staff*

1. *Resignations*

*The Administration recommends accepting the resignation of the following staff:

Lori Kram, Custodian, Hopewell Elementary School, effective June 26, 2007.

2. *Appointments*

*The Administration recommends approval of the appointment of the following staff:
(VIII, B-2)

Sylvia Fowler, Substitute Health Paraprofessional, an hourly rate of \$11.70.

Sylvia Fowler, Substitute Instructional Assistant, an hourly rate of \$13.65 (effective May 30, 2007).

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of May 21, 2007 are included in the Board materials. (IX, A)

B. **Superintendent's Report... Mr. Liberati**

C. **Facilities Report... Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. *Renumbering of Policies*

The Policy Committee recommends the renumbering *only* of the enclosed list of policies. (XII, A)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, B)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT